



IBS INTERNATIONAL BUSINESS SCHOOL LJUBLJANA

Based on the Higher Education Act (Official Gazette of the Republic of Slovenia, No. 32/12 – official consolidated text, 40/12 – ZUJF, 57/12 – ZPCP-2D, 109/12, 85/14, 75/16, 61/17 – ZUPŠ, 65/17, 175/20 – ZIUOPDVE, 57/21 – Constitutional Court decision, 54/22 – ZUPŠ-1, 100/22 – ZSZUN, and 102/23), and the Rules on the Call for Enrollment and Implementation of Enrollment in Higher Education (Official Gazette of the Republic of Slovenia, No. 6/22, 4/23, 5/24, and 7/24), IBS International Business School Ljubljana announces the

CALL FOR ENROLLMENT

IN THE PROFESSIONAL HIGHER EDUCATION STUDY PROGRAM INTERNATIONAL BUSINESS FOR THE ACADEMIC YEAR 2025/2026

Contact Information

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Study Program Overview

In the academic year 2025/2026, IBS International Business School Ljubljana will offer the first-cycle professional higher education study program **International Business (VS)**.

- **Location of implementation:** Ljubljana, Dunajska cesta 177, Dunajska cesta 190, and Dunajska cesta 158.
 - **Degree awarded upon completion:** Graduate of International Business (dipl. med. posl.)
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Information Sessions and Consultation Days

Individual consultation sessions are available at Dunajska cesta 177 in Ljubljana or via MS Teams. Prior arrangement is required via phone at **+386 51 850 800** or email at **info@ibs.si**.

Application Deadlines

Applicants may apply during the following periods:

- **First application period:** February 20, 2025 – March 20, 2025
 - **Second application period:** April 4, 2025 – June 4, 2025
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- **Third application period:** June 20, 2025 – August 20, 2025
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Application Process

Applications must be submitted electronically via the **eVŠ web portal** at: <http://portal.evs.gov.si/prijava/>

Applicants may submit their application using:

- An electronic identification method with a **medium level of reliability**, such as an **Authentication and Authorization Infrastructure (AAI) account**.
- Another method that allows **applicant identification**.

A timely application is one that is **completed, electronically signed, and submitted** via eVŠ by the deadline stated in the call.

Accepted identification methods include:

- **Qualified digital certificate**
- **AAI account**
- **smsPASS**
- **e-ID card**
- **Username and password**

All required documents must be submitted electronically via the eVŠ portal.

Successful applicants will receive a **written invitation** and information about the enrollment date.

Professional Higher Education Study Program – International Business

Program with a Focus on Sustainable Development

This program covers topics such as:

- **International Business and the Natural Environment**
- **Environmental Law and Business**
- **Sustainable Business as a Value**
- **Economics of Sustainable Development**

Program Duration

- **Three years (six semesters)**
 - **180 ECTS credits**
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Admission Requirements

Applicants must meet one of the following criteria:

- Completion of a **four-year secondary school program**, a **vocational matura**, or a **general matura**.
- Completion of an equivalent **foreign education**.

If enrollment is limited, candidates will be selected based on:

- **Final exam results (60%)**
- **Grades from the third and fourth year of secondary school (40%)**

For program transfers, selection is based on the **average grade obtained in the previous program**.

Candidates enrolling in a study program conducted in English must demonstrate English language proficiency at the B2 level according to the Common European Framework of Reference for Languages (CEFR) with an appropriate certificate. Acceptable proof of meeting this admission requirement includes:

- A certificate of a passed English language exam at the B2 level or an equivalent certificate (e.g., TOEFL iBT score of 87-109, IELTS score of 5-6.5, Cambridge FCE, Oxford B2 Upper Intermediate),
- A secondary school leaving certificate showing that English was taken as a foreign language at the final examination,
- A certificate of completed secondary education in English,
- A diploma obtained at a higher education institution in a study program conducted in English, along with a certificate (statement) confirming that the candidate completed the program in English.

For recognition of qualifications, applicants may contact **info@ibs.si**.

Study Mode

- The program is offered as a **part-time study option**.
- IBS Ljubljana provides **distance learning** and **on-site study options**.
- Courses may be conducted **entirely online** through **e-learning** methods.

Courses will be held through a combination of:

- **Lectures or consultations**
- **E-lectures or e-consultations** (depending on the number of enrolled students)

The program will be conducted **if at least 15 students enroll** in the first year.



Available Study Places

Study Mode	Number of Places
Full-time	-
Part-time	110

Special Features of IBS Ljubljana

IBS Ljubljana focuses on **student-centered learning**, using active teaching methods such as:

- **Problem-based learning**
- **Individual work or small group discussions**
- **Workshops and case studies**
- **Practical problem-solving**

Professors provide **individual consultations** and **flexible exam dates**.

International students have access to **consultations, study materials, and exams in English**.

Students can choose between:

- **On-campus study**
- **Distance learning**
- **A combination of both**

IBS professors prepare additional study materials, such as slides, review questions, literature lists, and research articles.

For students who have already completed exams at another higher education institution, **credit transfer applications** can be submitted.

The program is designed for **working students**, with lectures typically held **twice a week at 16:00**.

Transfers Between Study Programs

A **transfer** allows students to discontinue their previous study program and continue at **IBS Ljubljana**.

Transfers are possible if:

- The programs grant **comparable competencies**.
- At least **50% of the ECTS credits** from the previous program can be recognized.

The transfer is only possible if the student:

- Meets the **entry requirements** for the IBS program.



- There are **available study places**.

Recognized prior learning includes:

- **Comparable coursework from the previous program.**
- **Informally acquired comparable knowledge.**

Credit recognition follows the **Regulations on the Recognition of Prior Learning and Skills**.

Enrollment in Higher Years

Enrollment in the Second Year

Applicants can enroll if they have:

- A **higher vocational diploma** (post-1994) in a related field (business, law, economics, administration, etc.).
- Completed **sufficient ECTS credits** in a previous undergraduate program.
- A **higher vocational diploma in an unrelated field**, with the requirement to complete additional courses.

Enrollment in the Third Year

Applicants can enroll if they have:

- Completed **sufficient ECTS credits** in a previous undergraduate program in a related field.

For detailed information, candidates should contact the school.

Study Mode	Number of Places
Full-time	-
Part-time	20*

(*Total places for the second and third year combined)