



Na podlagi Zakona v visokem šolstvu (Uradni list RS, št. 32/12 – uradno prečiščeno besedilo, 40/12 – ZUJF, 57/12 – ZPCP-2D, 109/12, 85/14, 75/16, 61/17 – ZUPŠ, 65/17, 175/20 – ZIUOPDVE, 57/21 – odl. US, 54/22 – ZUPŠ-1, 100/22 – ZSZUN, 102/23 in 56/25 – ZViS-1) in Statuta IBS Mednarodne poslovne šole Ljubljana, IBS Mednarodna poslovna šola Ljubljana objavlja

RAZPIS ZA VPIS
V VISOKOŠOLSKI STROKOVNI ŠTUDIJSKI PROGRAM MEDNARODNO POSLOVANJE
ZA ŠTUDIJSKO LETO 2026/2027

1. Ime visokošolskega zavoda in njegov naslov

IBS MEDNARODNA POSLOVNA ŠOLA LJUBLJANA

Dunajska cesta 177, 1000 Ljubljana

Tel.: +386 51 850 800

E-naslov: info@ibs.si

Spletna stran: www.ibs.si

Spletna stran na kateri je objavljen študijski program: <https://www.ibs.si/sl/enrollment>

2. Ime študijskega programa

Ime študijskega programa: Mednarodno poslovanje (VS), smer Mednarodno poslovanje s trajnostnim razvojem.

3. Opis študijskega programa

Glavni namen programa Mednarodno poslovanje je izobraziti prakso usmerjene strokovnjake, ki obvladajo temeljna poslovna in upravna znanja, razumejo delovanje globalnega mednarodnega poslovnega okolja ter so sposobni samostojno načrtovati, organizirati in izvajati delo v podjetjih, organizacijah in institucijah, ki delujejo v mednarodnem okviru. Študenti razvijejo praktične kompetence za delo v mednarodnem poslovanju, vključno s komunikacijo v tujem jeziku in uporabo sodobnih informacijskih orodij. Program povezuje teoretična izhodišča s prakso, kar diplomantom omogoča takojšnjo vključitev v delo na različnih funkcijah in področjih poslovanja.

4. Strokovni naslov

Po končanem izobraževanju študenti pridobijo strokovni naslov:

diplomant mednarodnega poslovanja, okrajšava: dipl. med. posl. (VS)

diplomantka mednarodnega poslovanja, okrajšava: dipl. med. posl. (VS)

5. Kraj izvajanja študijskega programa

Kraj izvajanja: Ljubljana (Dunajska cesta 177, Dunajska cesta 190, Dunajska cesta 158) in na daljavo.

6. Trajanje študija

Študij na visokošolskem strokovnem študijskem programu prve stopnje Mednarodno poslovanje (VS) traja 3 leta (6 semestrov) in obsega 180 kreditnih točk (ECTS).

7. Pogoji za vpis in merila za izbiro kandidatov v primeru omejitve vpisa

V 1. letnik študijskega programa Mednarodno poslovanje se lahko vpiše, kdor je opravil:

- poklicno maturo,
- splošno maturo ali
- ustrezen program za pridobitev srednje strokovne izobrazbe.

Dokazila¹ o izpolnjevanju pogojev, ki jih je potrebno priložiti prijavi za vpis:

a) kandidati z listinami o izobraževanju, pridobljenimi v Republiki Sloveniji, morate predložiti:

1. elektronsko kopijo spričevala splošne mature,
2. elektronsko kopijo spričevala o poklicni maturi, zaključnem izpitu ali srednješolski diplomi po ustreznem programu za pridobitev srednje strokovne izobrazbe,
3. elektronsko kopijo spričeval zadnjih dveh letnikov, v primeru omejitve vpisa.

b) kandidati s tujimi listinami o izobraževanju, morate predložiti:

Prijavni obrazec se za vse kandidate s tujo izobrazbo šteje tudi kot Vloga za priznavanje izobraževanja za namen nadaljevanja izobraževanja. Kandidati, ki so predhodno izobrazbo zaključili v tujini, morajo ob prijavi v eVŠ priložiti še naslednje dokumente:

1. elektronsko kopijo zaključnega spričevala in
2. elektronsko kopijo spričeval zadnjih dveh letnikov srednješolskega izobraževanja,

¹ Dokazilo o končanem srednješolskem izobraževanju so:

(1) Dokazilo o končanem srednješolskem programu za kandidate, ki so se vpisali v štiriletnje srednješolske programe od šolskega leta 1981/82 do 1985/86 in so jih končali do 31. 8. 1991 oziroma 31. 8. 1992, je diploma.

(2) Kot spričevalo splošne mature se upošteva tudi spričevalo o zaključnem izpitu – poskusni maturi.

(3) Za kandidate, ki so končali petletni srednješolski program, se namesto spričeval 3. in 4. letnika upoštevata spričevali 4. in 5. letnika. Kandidati, ki imajo dosežen učni uspeh v 3. in 4. letniku vpisan v indeks, kot dokazilo predložijo prvo stran indeksa ter strani, na katerih so navedeni ocene za posamezen letnik in splošni uspeh.

(4) Za kandidate, ki so končali nadaljevalni program srednjega izobraževanja ali program poklicno-tehniškega izobraževanja, se upoštevata spričevali 1. in 2. letnika tega programa.

(5) Za kandidate, ki so opravili maturitetni tečaj po končanem 4. letniku srednjega izobraževanja, se v izbirnem postopku upoštevajo spričevali 3. in 4. letnika ter maturitetno spričevalo. Za kandidate, ki so maturitetni tečaj opravili po treh letih srednješolskega izobraževanja ali manj, oziroma za kandidate, ki so maturo opravljali v skladu z drugim odstavkom 24. člena Zakona o maturi (Uradni list RS, št. 1/07 – uradno prečiščeno besedilo in 46/16 – 10 ZOFVI-K), se upošteva le maturitetno spričevalo. Kandidat za splošni uspeh pri maturi dobi tolikšen delež točk, kot je navedeno pri posameznem študijskem programu za maturo ter uspeh v 3. in 4. letniku skupaj.

(6) Za kandidate, ki so opravili poklicni tečaj, se v izbirnem postopku upoštevajo spričevali 3. in 4. letnika gimnazije oziroma izobraževalnega programa za pridobitev srednje strokovne izobrazbe ter spričevalo o poklicni maturi.

(7) Kandidati, ki so končali srednjo šolo v tujini, do roka, določenega z razpisom, predložijo zaključno spričevalo in spričevali zadnjih dveh letnikov srednješolskega izobraževanja, prevode teh spričeval, kjer je potrebno, in odločbo o priznavanju v tujini pridobljenega izobraževanja. O izpolnjevanju pogojev za vpis oziroma priznanju pravice do nadaljevanja izobraževanja odloča visokošolski zavod v skladu z zakonom, ki ureja vrednotenje in priznavanje izobraževanja.

(8) Dokazilo o uspešno opravljeni mednarodni maturi je IB diploma oziroma listina IBO Results summary (če kandidat še ni dobil diplome) s pripisom: Diploma Awarded ali Bilingual diploma awarded.

(9) Dokazilo o zaključnem spričevalu evropske mature je ustreza diploma oziroma listina European Baccalaureate Certificate.

3. elektronsko kopijo uradnega slovenskega ali angleškega prevoda spričevala (če je dokument že v originalu izdan v angleškem jeziku, prevod ni potreben),
4. podpisan kratek kronološki pregled celotnega izobraževanja od osnovne šole dalje,
5. kopijo potnega lista,
6. elektronsko kopijo dokazila o znanju slovenskega² oziroma angleškega jezika³ na ravni najmanj B2 po Skupnem evropskem referenčnem okviru za jezike (CEFR). Kandidati, ki so opravili splošno maturo ali poklicno maturo v Republiki Sloveniji, ne pošiljajo dokazila o znanju slovenskega jezika.

S kandidatom, ki je oddal prijavo za vpis za visokošolski študij v Republiki Sloveniji in prihaja iz katere od držav z višjim migracijskim tveganjem, kot jih določa seznam držav, katerih državljani morajo pri prehodu zunanjih meja Evropske unije imeti vizume, v skladu z zakonom, ki ureja pogoje in načine vstopa, zapustitve in bivanja tujcev v Republiki Sloveniji, se opravi neposredni intervju o primernosti kandidata glede na vpisne pogoje študijskega programa.

V primeru omejitve vpisa bodo kandidati izbrani glede na naslednja merila:

- splošni uspeh pri zaključnem izpitu-poskusni maturi, poklicni maturi oziroma splošni maturi: 60% točk,
- splošni uspeh v 3. in 4. letniku: 40% točk.

V 2. letnik visokošolskega strokovnega študijskega programa 1. stopnje Mednarodno poslovanje se lahko vpišejo:

- študenti dodiplomskih študijskih programov 1. stopnje, ki izpolnjujejo pogoje za vpis v visokošolski strokovni študijski program prve stopnje, ki ob zaključku študija zagotavljajo pridobitev primerljivih kompetenc oziroma učnih izidov; med katerimi se lahko po merilih za priznavanje znanja in spretnosti, pridobljenih pred vpisom v program prizna vsaj polovica obveznosti po Evropskem prenosnem kreditnem sistemu (v nadaljevanju: ECTS) iz prvega študijskega programa, ki se nanašajo na obvezne predmete drugega študijskega programa.

² Ustrezna dokazila o izpolnjevanju tega vpisnega pogoja so:

- certifikat o znanju slovenščine (B2 ali višje)
- maturitetno spričevalo iz slovenščine
- spričevalo o zaključeni srednji šoli v slovenščini
- diploma slovenskega visokošolskega programa
- potrdilo o opravljenem izpitu iz slovenščine na drugi priznani instituciji

³ Ustrezna dokazila o izpolnjevanju tega vpisnega pogoja so:

- potrdilo o opravljenem izpitu iz angleškega jezika na ravni B2 ali enakovredno potrdilo (npr. TOEFL iBT score of 87-109, IELTS score of 5-6.5, Cambridge FCE, Oxford B2 Upper intermediate),
- maturitetno spričevalo, iz katerega je razvidno, da je na maturi opravljen tuj jezik angleščina,
- spričevalo o zaključenem srednješolskem izobraževanju v angleškem jeziku,
- diploma o pridobljeni izobrazbi na visokošolskem zavodu v študijskem programu, ki se je izvajal v angleškem jeziku, in potrdilo (izjava), da je kandidat opravil program v angleškem jeziku.

- diplomanti višješolskih študijskih programov, sprejetih po 1. 1. 1994, ki ob zaključku študija zagotavljajo pridobitev primerljivih kompetenc oziroma učnih izidov in ki izpolnjujejo pogoje za vpis v visokošolski strokovni študijski program prve stopnje;
- diplomanti višješolskih programov, sprejetih po 1. 1. 1994, nesorodnih študijskih področij, ki morajo do zaključka študija opraviti še diferencialne izpite.

V 3. letnik visokošolskega strokovnega študijskega programa 1. stopnje Mednarodno poslovanje se lahko vpišejo:

- študenti dodiplomskih študijskih programov 1. stopnje, ki izpolnjujejo pogoje za vpis v visokošolski strokovni študijski program prve stopnje, ki ob zaključku študija zagotavljajo pridobitev primerljivih kompetenc oziroma učnih izidov; med katerimi se lahko po merilih za priznavanje znanja in spretnosti, pridobljenih pred vpisom v program prizna vsaj polovica obveznosti po Evropskem prenosnem kreditnem sistemu (v nadaljevanju: ECTS) iz prvega študijskega programa, ki se nanašajo na obvezne predmete drugega študijskega programa.

V primeru omejitve vpisa pri prehodih med programi bodo kandidati izbrani glede na:

- doseženo povprečno oceno.

8. Predvideno število prostih vpisnih mest

Predvideno število prostih vpisnih mest študijskega programa	Redni študij	Izredni študij
Mednarodno poslovanje (VS) za 1. letnik	0	110
Mednarodno poslovanje (VS) za 2. in 3. letnik skupaj	0	20

9. Postopek in roki za prijavo na razpis in za izvedbo vpisa

Kandidati se lahko prijavijo v naslednjih rokih:

1. prijavni rok: 18. 2. 2026 do 18. 3. 2026
2. prijavni rok: 1. 4. 2026 do 1. 6. 2026
3. prijavni rok: 20. 6. 2026 do 20. 8. 2026

Prijavo za vpis kandidat odda elektronsko preko spletnega portala eVŠ, v skladu z določbami zakona, ki ureja visoko šolstvo in je dostopen na povezavi: <http://portal.evs.gov.si/prijava/>

Prijavo za vpis lahko kandidat odda s sredstvom elektronske identifikacije najmanj srednje ravni zanesljivosti bodisi z računom avtentikacijske in avtorizacijske infrastrukture (AAI-račun), ali na drug način, ki omogoča identifikacijo prijavitelja. Ne glede na način prijave iz prejšnjega odstavka kandidat vloga zahtevane dokumente in priloge k prijavi elektronsko prek spletnega portala eVŠ. Kandidat prevzame dokument oz. obvestilo s spletnega portala eVŠ v elektronski obliki po predhodni avtentifikaciji. Ob osebni vročitvi dokumenta prek spletnega portala eVŠ kandidat elektronsko potrdim elektronsko vročilnico. Dan elektronske potrditve elektronske vročilnice iz prejšnjega stavka se šteje za dan vročitve dokumenta. Če

kandidat dokumenta ne prevzame v petih dneh od dneva prejema informativnega sporočila o elektronsko odloženem dokumentu na spletnem portalu eVŠ, velja vročitev za opravljeno z dnem preteka tega roka. Kot pravočasna bo upoštevana prijava, ki je bila izpolnjena in elektronsko podpisna ter oddana v eVŠ do roka določenega z razpisom. Kandidati so o rezultatih izbirnega postopka obveščeni elektronsko preko spletnega portala eVŠ. Vpis v študijski program se opravi na podlagi izpolnjenega vpisnega lista, najpozneje do 30. septembra 2026.

10. Druga podrobnejša navodila in informacije, pomembne za izbiro študija.

INFORMATIVNI DNEVI

Organiziramo individualne informativne pogovore. Za uskladitev termina informativnega pogovora nam pišite na e-naslov info@ibs.si

POSEBNOSTI ŠTUDIJA NA IBS MEDNARODNI POSLOVNI ŠOLI LJUBLJANA

IBS Ljubljana izvaja na študente osredotočeno učenje in ima individualen in osebni odnos do študentov. Večina predavateljev uporablja aktivne učne metode kot so problemsko učenje, individualno delo in delo v majhnih skupinah, diskusije, delavnični način poučevanja, reševanje praktičnih primerov, študij primera ipd.. Predavatelji so pripravljeni na dodatne konzultacije, omogočajo individualne izpitne roke. Možen je študij na šoli ali na daljavo ali kombinirano na šoli in na daljavo. Predavatelji poleg temeljne literature za študij uporabljajo tudi dodatne študijske materiale, vprašanja za ponavljanje in utrjevanje snovi, znanstveno-raziskovalne članke, ipd.. Predavanja in vaje se izvajajo v skladu s šolskim koledarjem in urnikom, praviloma od ponedeljka do petka, s pričetkom ob 16.00 uri.

Študijski program se izvaja kot izredni študij. Študijski program se izvaja tudi v angleškem jeziku.

Študenti osvojijo temeljna znanja iz mednarodnega poslovanja, trajnostnega razvoja, ekonomije, prava, marketinga in financ, poslovne angleščine, dokumentnega poslovanje in informacijskih orodij.



Pursuant to the Higher Education Act (Official Gazette of the Republic of Slovenia, No. 32/12 – official consolidated text, 40/12 – ZUJF, 57/12 – ZPCP-2D, 109/12, 85/14, 75/16, 61/17 – ZUPŠ, 65/17, 175/20 – ZIUOPDVE, 57/21 – para. US, 54/22 – ZUPŠ-1, 100/22 – ZSZUN, 102/23 and 56/25 – ZViS-1) and the Statute of IBS International Business School Ljubljana, IBS International Business School Ljubljana announces

CALL FOR ENROLMENT
IN THE HIGHER EDUCATION PROFESSIONAL STUDY PROGRAMME INTERNATIONAL BUSINESS
FOR THE ACADEMIC YEAR 2026/2027

1. NAME OF THE HIGHER EDUCATION INSTITUTION AND ITS ADDRESS

IBS INTERNATIONAL BUSINESS SCHOOL LJUBLJANA

Dunajska cesta 177, 1000 Ljubljana

Tel.: +386 51 850 800

E-mail: info@ibs.si

Website: www.ibs.si

Website where the study programme is published: <https://www.ibs.si/sl/enrollment>

2. Name of study programme

Name of study programme: International Business (VS), course: International Business with Sustainable Development.

3. Description of the study programme

The main purpose of the International Business programme is to educate practice-oriented professionals who master basic business and administrative skills, understand the functioning of the global international business environment and are able to independently plan, organise and carry out work in companies, organisations and institutions operating in an international context. Students develop practical competencies for working in international business, including communication in a foreign language and the use of modern information tools. The program combines theoretical backgrounds with practice, which allows graduates to immediately engage in work in various functions and areas of business.

4. Professional title

Upon completion of education, students acquire the professional title:

Graduate of International Business, abbreviation: B.Sc. med. Posl. (VS)

Graduate of International Business, abbreviation: B.Sc. med. Posl. (VS)



5. Place of implementation of the study programme

Place of implementation: Ljubljana (Dunajska cesta 177, Dunajska cesta 190, Dunajska cesta 158) and on-line.

6. Duration of study

Study at the first-cycle higher professional study programme International Business (HE) lasts 3 years (6 semesters) and comprises 180 credits (ECTS).

7. Conditions for enrolment and criteria for the selection of candidates in the event of restriction of enrolment

The 1st year of the International Business study programme is open to anyone who has completed:

- vocational baccalaureate,
- general baccalaureate or
- an appropriate program for obtaining secondary professional education.

Evidence¹ of eligibility to be attached to the application for enrolment:

- a) Candidates with education documents obtained in the Republic of Slovenia must submit:
1. an electronic copy of the General Baccalaureate Certificate,
 2. an electronic copy of the certificate of vocational school-leaving examination, final examination or secondary school diploma according to the relevant programme for obtaining secondary professional education,
 3. an electronic copy of the certificates of the last two years, in case of restriction of enrolment.

¹ Proof of completion of secondary education are:

(1) Proof of completion of a secondary school programme for candidates who have enrolled in four-year secondary school programmes from the school year 1981/82 to 1985/86 and have completed them by 31.8.1991 or 31.8.1992 shall be a diploma.

(2) The certificate of the final examination – the trial school-leaving examination – shall also be taken into account as a certificate of the general school-leaving examination.

(3) For candidates who have completed a five-year secondary school programme, the certificates of the 4th and 5th years shall be taken into account instead of the 3rd and 4th year certificates. Candidates who have achieved academic success in the 3rd and 4th year entered in the index should submit the first page of the index as proof and the pages on which the grades for each year and overall success are listed.

(4) For candidates who have completed a continuing secondary education programme or a vocational and technical education programme, the certificates of the 1st and 2nd year of this programme shall be taken into account.

(5) For candidates who have completed the school-leaving examination course after completing the 4th year of secondary education, the 3rd and 4th year certificates and the school-leaving certificate shall be taken into account in the selection procedure. For candidates who have completed the school-leaving examination course after three years of secondary education or less, or for candidates who have completed the school-leaving examination in accordance with the second paragraph of Article 24 of the Matura Act (Official Gazette of the Republic of Slovenia, No. 1/07 – official consolidated text and 46/16 – 10 ZOFVI-K), only the school-leaving certificate shall be taken into account. A candidate for general success in the baccalaureate receives the same proportion of points as stated in the individual study programme for the baccalaureate and success in the 3rd and 4th year combined.

(6) For candidates who have completed a vocational course, the certificates of the 3rd and 4th year of a grammar school or an educational programme for obtaining secondary professional education and a vocational school-leaving certificate shall be taken into account in the selection procedure.

(7) Candidates who have completed secondary education abroad shall, by the deadline set by the call for proposals, submit a final certificate and certificates of the last two years of secondary education, translations of these certificates, where necessary, and a decision on the recognition of the education acquired abroad. A higher education institution decides on the fulfilment of the conditions for enrolment or the recognition of the right to continue education in accordance with the law governing the evaluation and recognition of education.

(8) Proof of successful completion of the International Baccalaureate is an IB diploma or IBO Results summary (if the candidate has not yet obtained a diploma) with the annotation: Diploma Awarded or Bilingual Diploma awarded.

(9) Proof of the European baccalaureate certificate is the relevant diploma or European Baccalaureate Certificate.

b) Candidates with foreign education documents, you must submit:

The application form is also considered as an Application for Recognition of Education for the purpose of continuing education for all candidates with foreign education. Candidates who have completed their previous education abroad must also submit the following documents when applying to the eHE:

1. an electronic copy of the final certificate, and
2. an electronic copy of the certificates of the last two years of secondary education,
3. an electronic copy of the official Slovenian or English translation of the certificate (if the document is already originally issued in English, a translation is not required),
4. a signed short chronological overview of the entire education from primary school onwards,
5. a copy of your passport,
6. an electronic copy of proof of knowledge of Slovenian² or English language at ³ least at the B2 level according to the Common European Framework of Reference for Languages (CEFR). Candidates who have passed the general school-leaving examination or vocational school-leaving examination in the Republic of Slovenia do not submit proof of knowledge of the Slovenian language.

A candidate who has submitted an application for enrolment in higher education studies in the Republic of Slovenia and comes from one of the countries with a higher migration risk than the list of countries whose citizens must have visas when crossing the external borders of the European Union, in accordance with the law governing the conditions and methods of entry, departure and stay of aliens in the Republic of Slovenia, a direct interview is conducted on the candidate's suitability according to the enrolment requirements of the study programme.

In the event of a restriction on enrolment, candidates will be selected according to the following criteria:

- overall success in the final exam – mock matura, vocational matura or general matura: 60% of points,
- Overall success in Years 3 and 4: 40% of points.

² Relevant evidence of compliance with this enrolment requirement is:

- Certificate of Proficiency in Slovene (B2 or higher)
- School-leaving certificate in Slovenian
- Certificate of completion of secondary school in Slovene
- Diploma of the Slovenian higher education programme
- Certificate of passing the exam in Slovene at another recognized institution

³ Relevant evidence of compliance with this enrolment requirement is:

- Certificate of completion of the English language exam at B2 level or equivalent certificate (e.g. TOEFL iBT score of 87-109, IELTS score of 5-6.5, Cambridge FCE, Oxford B2 Upper intermediate),
- a school-leaving certificate showing that the foreign language English is taken at the school-leaving examination,
- certificate of completion of secondary education in English,
- a diploma of education obtained from a higher education institution in a study programme conducted in English and a certificate (statement) that the candidate has completed the programme in English.

The following candidates may enrol in the 2nd year of the 1st cycle of higher professional study programme International Business:

- students of undergraduate study programmes of the 1st cycle who meet the conditions for enrolment in a professional higher education study programme of the first cycle, who ensure the acquisition of comparable competences or learning outcomes upon completion of their studies; among which, according to the criteria for the recognition of knowledge and skills acquired prior to enrolment in the programme, at least half of the obligations under the European Transfer Credit System (hereinafter: ECTS) from the first study programme relating to the compulsory courses of the second study programme may be recognised.
- graduates of higher education study programmes adopted after 1 January 1994, which at the end of their studies ensure the acquisition of comparable competences or learning outcomes and who meet the conditions for enrolment in a first-cycle professional higher education study programme;
- graduates of higher education programmes adopted after 1 January 1994 in unrelated fields of study, who must pass differential examinations before completing their studies.

The following candidates may enrol in the 3rd year of the 1st cycle of higher professional study programme International Business:

- students of undergraduate study programmes of the 1st cycle who meet the conditions for enrolment in a professional higher education study programme of the first cycle, who ensure the acquisition of comparable competences or learning outcomes upon completion of their studies; among which, according to the criteria for the recognition of knowledge and skills acquired prior to enrolment in the programme, at least half of the obligations under the European Transfer Credit System (hereinafter: ECTS) from the first study programme relating to the compulsory courses of the second study programme may be recognised.

In the event of restricted enrolment in transitions between programmes, candidates will be selected according to:

- average score achieved.

8. Estimated number of vacancies

Estimated number of free enrolment places in the study programme	Full-time study	Part-time study
International Business (VS) for Year 1	0	110
International Business (VS) for the 2nd and 3rd year together	0	20

9. Procedure and deadlines for applying for a call and for registration

Candidates can apply within the following deadlines:

1st Application deadline: 18 February 2026 to 18 March 2026

2nd Application deadline: 1 April 2026 to 1 June 2026

3rd Application deadline: 20 June 2026 to 20 August 2026

The candidate submits the application for enrolment electronically via the eVŠ web portal, in accordance with the provisions of the law governing higher education, which is available at the link:

<http://portal.evs.gov.si/prijava/>

A candidate may submit an application for enrolment using an electronic identification means of at least medium assurance level, either by means of an Authentication and Authorisation Infrastructure (AAI) account, or by another means that allows the applicant to be identified. Regardless of the method of application referred to in the previous paragraph, the candidate submits the required documents and annexes to the application electronically via the eVŠ web portal. The candidate downloads the document or notification from the eVŠ web portal in electronic form after prior authentication. When the document is delivered in person via the eVŠ web portal, the candidate electronically confirms the electronic delivery note. The date of electronic confirmation of the electronic delivery note referred to in the previous sentence shall be considered as the date of service of the document. If the candidate fails to collect the document within five days from the date of receipt of the information message on the electronically deposited document on the eVŠ web portal, the service shall be deemed to have been effected on the day of the expiry of this deadline. An application that has been completed and electronically signed and submitted to the eHE by the deadline set by the call will be considered as timely. Candidates are informed about the results of the selection procedure electronically via the eVŠ web portal. Enrolment in the study programme is carried out on the basis of a completed enrolment form, no later than 30 September 2026.

10. Other more detailed instructions and information relevant to the choice of study.

INFO DAYS

We organize individual informational talks. To coordinate the date of the information interview, please contact us at the e-mail address info@ibs.si

SPECIFICS OF STUDYING AT IBS INTERNATIONAL BUSINESS SCHOOL LJUBLJANA

IBS Ljubljana conducts student-centered learning and has an individual and personal relationship with students. Most lecturers use active teaching methods such as problem-based learning, individual and small group work, discussions, workshop teaching, solving practical cases, case studies, etc. Lecturers are ready for additional consultations, allowing individual exam dates. It is possible to study at school or remotely or combined at school and at a distance. In addition to the basic literature, lecturers also use additional study



materials, questions for repetition and consolidation of substances, scientific research articles, etc. Lectures and exercises are conducted in accordance with the school calendar and schedule, as a rule, from Monday to Friday, starting at 4:00 p.m.

The study programme is carried out as a part-time study. The study program is also conducted in English.

Students acquire basic knowledge of international business, sustainable development, economics, law, marketing and finance, business English, document management and information tools.